



***The National Orange Show
Commercial Vendor Application***

The 105th National Orange Show Fair

April 20th thru April 24th, 2022



The National Orange Show is pleased to invite you to apply as a Commercial Vendor for the 105th National Orange Show Fair happening April 20th thru April 24th, 2022

The National Orange Show Fair is a yearly event held in San Bernardino, California and is one of the largest in the Inland Empire. Last year's Fair had over 30,000 in attendance and we expect this year to be another HUGE success!

This is an application only and does not guarantee you a location. Please fill out the application completely and return it with a \$50 Application Fee. The Application Fee is refundable if your application is not accepted.

Please note all spaces are located OUTDOORS and include a canopy and electricity.

Please return your completed application and deposit to:

The National Orange Show Fair
Attn: Tim Ellis
689 South E Street
San Bernardino, CA 92408
909-888-6788 Ext. 431
909-889-7666 -Fax
tellis@nosevents.com

2022 Commercial Vendor Application

Wednesday April 20, 2022 to Sunday April 24, 2022

An application must be submitted each year for a space at The National Orange Show Fair, regardless of the number of years of participation. Application does not guarantee acceptance. ALL questions must be answered completely. If you are requesting more than one space with different products, EACH space must have its own application. Incomplete applications will not be considered or returned. If accepted, a Contract Agreement will be sent to you. All correspondence will be by email and/or mail.

PLEASE PRINT ALL INFORMATION

Returning Vendor: YES / NO If yes, what year did you last participate: _____

Company Name: _____
(Your Contract will be issued in this name and must match the name on your insurance policy)

Contact Name: _____

Website: _____

Owner's Name: _____ Owner's Email: _____

Business Phone: _____ Cell Phone: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

On-Site Rep Name: _____ On-Site Rep Email: _____

On-site Rep Cell Phone: _____

California State Seller's Permit Number: _____

Federal Tax ID #: _____

Workers Comp Certificate #: _____

How many employees, including yourself, will be working the booth each day? _____

Product List: List ALL products, any product not listed here will not be approved, and will have to be removed from your booth. Please use a separate sheet of paper if needed.

Space Size Requested: _____ Frontage x _____ Depth. Please list complete size including any awnings or side displays.

ALL SPACES ARE OUTDOORS & include a canopy and 1 500 watt / 110 plug

Do you need sidewalls on your canopy? Yes / No.

If yes how much coverage do you want? Front ___ Back ___ Sides___ Full Coverage___

Is more power required? Yes / No If Yes What are your power requirements: _____

Is your booth a trailer? Yes / No

Will you be providing your own insurance certificate? Yes / No

If providing your own the certificate must state: The National Orange Show and its Agents, servants, and Board of Directors are named as Additional Insured

I will be purchasing insurance thru the Fair: Yes / No

If you are on the CFSA Master List what is your #: _____

Do you need RV Space? Yes / No If yes Length of RV: _____ Power requirements: _____

Parking Passes Requested: _____ (2 come per booth. Extras available for purchase)

Vendor Credentials Requested: _____ (5 per Booth. Extra available for purchase)

By signing this application, I authorize The National Orange Show to assign me space for the purpose of selling the approved items. If approved I agree to follow all of the Rules & Regulations.

Signature

Date

Print Name

Title



**After 4/01/22 all payments must be in the form of Cash, Money Order, Cashiers check or Credit Card.
Please Make Checks Payable to : The National Orange Show**

_____ Enclosed is my payment in the amount of: \$ _____

_____ Please charge my credit card in the amount of: \$ _____

Type Of Card: Visa / Mastercard / Amex / Discover

Name on card: _____

Card #: _____ - _____ - _____ - _____

Expiration Date: _____ / _____ **CVC Code:** _____

Card holders' signature: _____ **Date:** _____

2022 Price List

A \$50.00 Application Fee is due with all applications. This fee is refundable if your application is not accepted. If your application is accepted, this fee is not part of the booth rent and is non-refundable at that time. All other fees are refundable up to April 1, 2022.

RED Area: 10' x 10' = \$600
20' x 10' = \$900

BLUE Area: 10' x 10' = \$500
20' x 10' = \$700

GREEN Area: 10' x 10' = \$450
20' x 10' = \$650

Yellow Area: 10' x 10' = \$300
20' x 10' = \$500

Special Local Business or Non-Profit
Rate: 10' x 10' = \$250
20' x 10' = \$450

RV Space: \$25 per day dry camping
\$40 per day with power (NO water or sewer hookups are guaranteed)

Canopy Sidewalls: \$20 per 10' Section.

CFSA Insurance Certificate: \$125 Commercial Vendor
\$150 Food Vendor

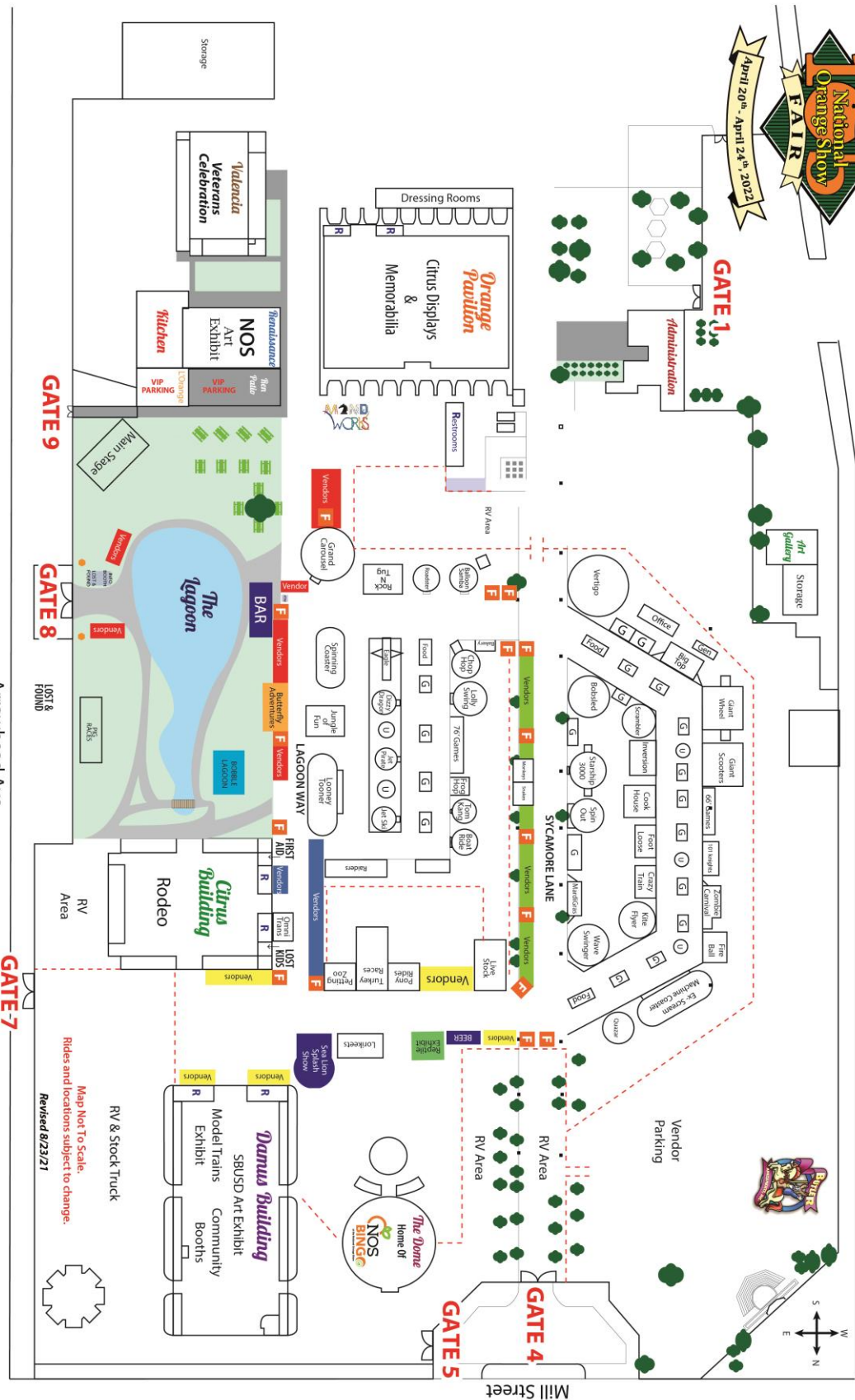


April 20th - April 24th, 2022

South "E" Street

Mill Street

Arrowhead Ave





Vendor Rules & Regulations

And

General Information

2022 National Orange Show Fair

Board of Directors and Management

Current Board of Directors (12/21)

Sean Varner	President
Brian Smith	Chair-Elect
Dr. Donald Averill	Secretary/Treasurer
Larry Curti	
Dr. Ernest Garcia	
Dr. Patrick Garcia	
Robyn Jutzy	
Patrick O'Reilly	
Dr. Ronald H. Fremont	
Dr. Robert Percy	

Management

Dan Jimenez	CEO/President
Sheri Raborn	Controller/Operations
Alan Conrad	Director of Production
Ismael Ledesma	Production / Security
Alma Lecona	Event Production Assistant
Leslie Bischoff	Director of Marketing & Public Relations
Tim Ellis	Fair Manager

***National Orange Show
689 South "E" Street
San Bernardino, California 92408
(909) 888-6788
Fax (909) 889-7666***

2022 National Orange Show Fair

General Information

A. Admission Prices:

- Wed: **FREE** Thur: \$2.00 Fri: \$2.00 Sat: \$5.00 Sun: **FREE**
- Children under 5 and Veterans with valid ID are **FREE**

B. Gate Hours:

Wednesday, April 20 th	5:00pm to 11:00pm
Thursday, April 21 st	5:00pm to 11:00pm
Sunshine Day Friday, April 22nd	10:00am to 2:00pm
Friday, April 22 nd	5:00pm to 11:00pm
Saturday, April 23 rd	12:00pm to 11:00pm
Sunday, April 24 th	12:00pm to 11:00pm

Closing time is subject to change at National Orange Show management discretion.

Booths **MUST** be staffed and open during gate hours. Concession stands must remain open until notification is received from a NOS representative that they are to close.

C. Parking Fees:

- West Arrowhead Lot \$10
- Sports Center Lot \$10
- VIP Parking (Thursday Only) \$20

D. Exhibitor & Concessionaire Parking Fees:

- Stock Truck Parking Space (with electrical) \$35
- RV with (1) Auto Parking Space (with electrical) \$40
- RV/Stock Parking Space (w/out electrical) \$20

E. RV Parking:

Please see the price sheet guideline below. *Please note that while electricity will be provided, **NO** water or sewer hookups are guaranteed.

The RV Park will open Monday, April 19,, 2022 at 10:00 am and will operate on a first-come, first-serve basis. *REMINDER* All vendors must pick up an RV Parking Permit at the Vendor Office and be spotted by an National Orange Show Rep in order to be parked. RV's will not be parked without a permit. **NO EXCEPTIONS!** Each unit will be required to present an RV Parking Permit and will be positioned by our Concessions Manager according to size of unit. Move out day is Tuesday, April 26, 2022 by 12:00pm.

- Stock Truck Parking Space (with electrical) \$35
- RV & (1) Auto Parking Space (with electrical) \$40
- RV & (1) Stock Parking Space (without electrical) \$20

**Commercial Vendor move-in will be
Tuesday, April 19, 2022 from
9:00am to 7:00pm
Enter Gate #1 on "E" Street**

If you need a different time or to move-in on opening day, you must make prior arrangements with us.

All credentials will be issued at check-in after all your paperwork has been verified. If you have a balance due, it must be paid by cash, money order or credit card. We accept Visa, MasterCard, Discover & Amex.

NO CHECKS!!!! NO EXCEPTIONS!!!

Special Days

Veterans Appreciation Night: Thursday, April 21st

On this day, we invite all past and present Military personnel and their families to join us for a special, program and day at the Fair.

Sunshine Day: Friday, April 22nd:

From 10am to 2pm, we welcome pre-registered mentally and physically challenged children, adults plus their caretakers to enjoy the National Orange Show Fair. All concessionaires are asked to be open during these times. Commercial Vendors are welcome to be open, but it is not mandatory, The National Orange Show will not be responsible for damage or theft. Vehicle access to your space will be from 2:30pm to 4:30pm

The National Orange Show Parade: Saturday, April 23rd at 2:00 pm:

Join us as we celebrate our local High School State and Regional CIF Champs, the High School Bands and Flag Teams, and numerous other community members and clubs for the "Parade of Champions" throughout the Fairgrounds

Firework Shows: Saturday, April 23rd at 8:00pm (subject to change)

General Rules & Regulations

- 1) The list of products you are requesting to sell, display, promote or give away must be specific. Words such as “accessories”, “related products”, “gifts”, etc., and other vague descriptions will not be accepted. If you are approved, it will be the approved items only. So please be thorough as any product not originally approved will have to be removed from your booth. Nothing that is Inflatable is allowed.
- 2) All vendors must keep their merchandise within the confines of their allocated space.
- 3) All signage must be professionally done. No handwritten signs allowed.
- 4) All vendors must provide a Certificate of Insurance for a min of \$1,000,000.00 coverage with the following wording: *The National Orange Show and its Agents, servants, and Board of Directors are named as Additional Insured.*
- 5) Commercial Vendors are not allowed to sell or giveaway ANY KIND of food or beverages without prior approval from Fair Management. ALL giveaway items must be approved by Management
- 6) NO knives or weapons of any kind, drug paraphernalia, inflatable items, light up or glow Items. If your merchandise includes any of these items you must first get approval for them from Fair Management.
- 7) Sound transmissions such as radios, televisions, or voice amplification systems are subject to approval from the Fair. The Fair reserves the right to turn down or off any such noise. This is a family event, no music will be allowed that has curse words or questionable lyrics. Prior approval can be revoked at any time.
- 8) All vendors agree to abide by all Rules & Regulations set forth here and on their contracts.
- 9) The National Orange Show reserves the right to modify Rules & Regulations at any time with or without notice.
- 10) All vendors must conduct their business from their booths. Any vendor caught walking around the Fair or outside the booth or area directly in front of their booth (no more than 4 feet), will receive a verbal & written warning and could face eviction from the remaining days of the event without a refund.
- 11) The Fair Management reserves the right to object and have removed from display or sale any merchandise, printed material, or pictures or any objectionable items in your booth or display.
- 12) Electrical: Each booth has a 110 volt/15 amp plug within 50 feet of the booth. All cords, lights, etc., are the responsibility of the vendor.

13) Canopies: All booths come with a canopy that includes tops and legs only. If you require sidewalls, you must order them in advance.

14) Closing & Teardown: The official closing time is 11:00pm on Sunday, April 26th. All booths must be removed by 5:00pm on Monday, April 27th or they will be removed and stored by the National Orange Show and you will be charged \$100.00 per day for storage. Vendors are expected to clean up all trash from their booth areas.

15) Questions or Problems: Our Offices will be manned from one hour prior to opening and until the fair closes. If you have questions or problems, please call 909-888-6788 or call the National Orange Show Security Office at 909-520-1499. Give them your company name and location and we will come to you. PLEASE DO NOT dial 911. We have a direct access with SBPD and Fire if you call 911 it will cause confusion and slow down response time.

16) Access to the Grounds. The vendor gate will open 2 hours prior to Fair opening to allow for restocking purposes. The Vendor gate is Gate #4 on Mill Street. This gate is manned until one hour after Fair Closure. After that time, you'll have to call National Orange Show Security at 909-520-1499 to exit the grounds.

ALL VEHICLES MUST BE OFF GROUNDS 30 MIN PRIOR TO OPENING

Rules Specific to Food & Beverage Vendors

This year, ALL Food Vendors MUST sell orange juice. The National Orange Show will have single serve orange juice available to purchase when you order your product.

This year, we are requiring ALL Food Vendors to have at least ONE item on their menu that features oranges, or any type of citrus (for example; orange chicken, orange lemonade, fruit plate, etc.)

A reminder that Friday, 4-22-22 from 10:00am to 2:00pm is our "Sunshine Day". We expect to have approximately 2,000 mentally and physically handicapped children and adults at the Fair. We ask that you be open and have one item to offer at \$1. These sales during that period are not part of your regular sales and are not part of the percentage you pay to the National Orange Show.

VENDOR AGREEMENT & ACCEPTANCE OF RULES & REGULATIONS

I agree to abide by the rules and regulations stipulated in the agreement should space become available. This application in no way implies or guarantees that space will be offered. The National Orange Show Fair reserves the right to refuse any application, and may refuse to execute a contract without giving reason for same or to relocate a concessionaire at any time for the betterment of the fair.

Date: _____

Name: _____

Please Print

Title: _____

Signature: _____

Company Name: _____

THIS PAGE MUST BE SIGNED AND RETURNED TO THE VENDOR OFFICE PRIOR TO MOVING IN